

## **Privacy Statement**

SMT may collect personal information about you during your visit to this website. SMT will only use this personal data for the purposes described in this Privacy Statement and will do everything to protect all collected personal details. This Privacy Statement features information about the purpose SMT is trying to serve when processing details relating this website, about the use of cookies and about how you can exercise any rights concerning your personal details.

SMT collects and processes data about customers and visitors to this website in order to improve its operations, raise awareness about and supply products and services which may be of interest to you. If necessary, the information you supply will be used to offer you services which may be of interest to you (unless you have indicated that you do not wish to receive offers about products and/or services).

### *Processing of personal data*

If you use this website, you may be required to provide certain personal data and/or you may provide this data on your own initiative. SMT will use this data for the purpose of:

- making the SMT website available to its users;
- providing you with information on services offered by SMT, either by telephone or e-mail;
- providing you free estimates for our services, either by telephone or e-mail.

As a rule, SMT collects no more information from you than necessary for the completion of a request from you. Any cases where you are asked for compulsory information are explicitly indicated on the relevant web page.

### *Recruiting*

Because SMT may also use its website as a recruitment tool, you may send a curriculum vitae to one of our staff during a visit to the website. The information that you provide in this connection will be used by SMT exclusively for the following purposes:

- recruitment and selection purposes within SMT;
- communication purposes, for example to schedule an appointment should SMT wish to invite you to an interview;
- in the event your application is subjected to processing in order to assess your suitability for a position that is or may become vacant.

### *Cookies*

We use small text files, referred to as "cookies", which are installed on your hard drive so you can access and use our website in the most effective manner. Most websites you visit use such cookies. If you do not want cookies to be placed on your hard drive, most browsers will allow you to deactivate the use of cookies.

### *Session cookies*

We only use session cookies on this website. Session cookies allow us to see which parts of the website you viewed during your visit. We can then adjust our services accordingly to the surfing behavior of our visitors and increase the ease of use. Session cookies are automatically deleted when you log out of the website or when you close your web browser.

### *E-mail*

E-mail messages can also be sent via the website. The messages sent in this way contain your user name and email address, as well as any additional information that you include in the message. If you submit any request or comments to us by e-mail, SMT may process the aforementioned data in order, for example, to contact you or to answer your e-mail.

### *Special categories of personal data*

SMT does not request any special categories of personal data via the website. Special categories of personal data, include information about race or ethnic group, political preference, religious or philosophical beliefs, trade union membership, physical or mental health, sexual preferences, or criminal record. We dissuade you from furnishing this type of particular personal data. Should you, however, supply such information for whatever reason, we assume that you explicitly grant SMT

permission to process this information. Furthermore, you are requested on the web page where you can enter the particular personal details to consent to such processing by clicking a button.

#### *Third parties*

Your personal information will be treated confidentially by SMT and not used for other purposes or given to third parties unless:

- SMT is legally required to do so;
- you explicitly request it;
- this is necessary to send you publications, marketing materials, reference materials or other information;
- these third parties are other SMT entities.

The SMT website is not used to gather or to compile personal information in order to disseminate it externally, to use it for sales activities and/or to deliver mailings on behalf of third parties

SMT understands the importance of protecting children's privacy, especially in an online environment. In particular, our sites are not intentionally designed for or directed at children under the age of 16. It is our policy never to knowingly collect or maintain information about anyone under the age of 16, except as part of an engagement to provide professional services.

#### *Data retention*

SMT will not retain your personal data any longer than is necessary for the realization of the purposes set out above with regard to the processing of your personal data unless this data is required for compliance with a statutory retention obligation or (if longer) until expiry of the retention period required by applicable conduct and professional practice.

#### *Rights*

You have the right to have access to the personal information that SMT processes concerning you. To change, add or transfer any of your personal data, you are required to repeat the registration process. SMT makes every reasonable effort to make its website as accessible as possible in order to enable you to identify and correct any inaccuracies. At your request, SMT will, if possible, remove your personal information from current systems.

SMT accepts its responsibility of carefully storing any personal data held by it after it has been supplied by you and checked for accuracy. AMR does not, however, accept any responsibility for the accuracy of content once personal data has been supplied. If possible, SMT shall update this data based on new information that we have received from you, the authorized visitor, once SMT has been made aware that certain personal information collected on the website is no longer accurate.

#### *Security*

SMT has implemented organizational and technological security measures to prevent personal data from being lost, misused, destroyed or inadvertently changed. All employees of SMT must comply with the security regulations that apply to the entire organization. Personal information is only accessible to authorized SMT employees, and these employees are required to guarantee the confidentiality of this information.

#### *Questions*

Questions about your transactions on this website, about the access to and accuracy of information that you have forwarded to SMT through the website or requests to remove outdated information can be addressed to [info.nl@smt.network](mailto:info.nl@smt.network)

You have the right to file a report to the Autoriteit Persoonsgegevens, if you believe that acts of SMT lead to such report

Should you have any questions about this internet privacy policy, please contact [info.nl@smt.network](mailto:info.nl@smt.network)

#### *Changes:*

SMT reserves the right to change or update this internet privacy policy at any time. The date of the most recent update is indicated at the beginning of this privacy statement.